

**WORK SCHEDULE/CALENDER
(For ME(PHASE II))**

WEEK	WORK PLAN	RESPONSIBILITY
(23.01.2015)	Determination of Title and Produce Project Abstract and Declaration form FOR PHASE II (Form 1 and 2)	Student, Supervisor
(30.01.2015)	Writing of Project Proposal (Form 3)	Student, Supervisor
4 (6.02.2015)	Assessment of Project Proposal with Supervisor (Form 4)	Supervisor, HoD
End Of 4 th Week (13.02.2015)	Present at Review For II Phase	Student
5 (20.02.2015)	Assessment of Students Review and Allotment of Marks (Form5)	Supervisor, HoD/Committee
5 (26.02.2015)	Entry of Marks	Supervisor
6 (27.02.2015)	Submission of Claim for Equipment (If Any)	Student
6 - 9 (6.03.2015)	Work (Phase II) (Experiment/Theoretical/Analysis) Will Be Started	Student, Supervisor
Every Day 13.03.2015	Submission of Logbook (Form6) and present Intermediate review	Student, Supervisor, HoD
10 - 12 (20.03.2015)	Work (Phase 2)	Student
13 (25.03.2015)	Submission of Pre Final Draft and Conduction Of Review	Student
14 - 15 (30.03.2015)	Submission of Final Report (Form 7)	Student

15 (02.04.2015)	Assessment of Final Report With Supervisor(Form 8)	Supervisor
15 (03.04.2015)	Present for Third Review	
15-16 (04.04.2015)	Assessment of Third Review And Allotment Of Marks (Form 9)	Student, Supervisor
16 (10.04.2015)	Submission of Technical Paper (guidelines for preparing journal to be updated)	Student
End of 16 th week (11.04.2015)	Entry of Marks	Supervisor, HoD/Committee