

Form 6

PROJECT PROGRESS LOG

Student's Name:

Reg No:

Department:

Project title:

Project scope:

Project plan (or Mile stone):

WEEK 1

Meetings No.	Date	Topics/Themes Discussed	Tasks to be undertaken	Supervisor's Initials	Student's Initials
Day 1					
Day 2					
Day 3					
Day 4					
Day 5					
Day 6					

WEEK 2

Meetings No.	Date	Topics/Themes Discussed	Tasks to be undertaken	Supervisor's Initials	Student's Initials
Day 1					
Day 2					
Day 3					
Day 4					
Day 5					
Day 6					

WEEK 3

Meetings No.	Date	Topics/Themes Discussed	Tasks to be undertaken	Supervisor's Initials	Student's Initials
Day 1					
Day 2					
Day 3					
Day 4					
Day 5					
Day 6					

WEEK 4

Meetings No.	Date	Topics/Themes Discussed	Tasks to be undertaken	Supervisor's Initials	Student's Initials
Day 1					
Day 2					
Day 3					
Day 4					
Day 5					
Day 6					